Scope: To test how easily a user can use our instructions to create a header and footer in Microsoft Word.

Purpose: To determine the clarity of the instructions, and find areas in which a user could become confused. Are the figures placed correctly? Are the instructions clear? What are some common questions the participants asked? This test will help us to answer all of these questions.

Equipment: A computer with Microsoft Word ’13, a keyboard, mouse, and a set of the instructions.

Participants: Fellow classmates from a variety of academic fields.

Metrics: Participants will be asked their comments on the clarity of the instructions, recommendations to eliminate confusion, and thoughts on the placement of the screenshots.

Scenario: Each participant will be given ten minutes to read through the instructions and create a header and footer. Group members will observe and take notes on how the instructions could be improved, based on the observation of the participants. The participants will also give feedback on needed improvements.